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**CIXI  
TRANSITIONAL SCHOOL DISTRICT  
OF THE  
SPECIAL ADMINISTRATIVE BOARD**

**OFFICIAL REPORT**

**REGULAR BOARD MEETING  
ST. LOUIS, MO  
JANUARY 22, 2015**

**M I N U T E S**

The Special Administrative Board of the Transitional School District of the City of *St. Louis met on the date noted in Room 108 of the Administrative Building, 801 N. 11<sup>th</sup> Street, St. Louis, MO 63101.*

**CALL TO ORDER AND ROLL CALL**

Mr. Sullivan called the meeting to order at 6:10PM on the following roll call.

**AYE:** Dr. Melanie Adams, Mr. Richard Gaines, Mr. Rick Sullivan

The Board and audience recited the Pledge of Allegiance.

**APPROVAL OF MINUTES**

Mr. Sullivan called for a motion and a second to approve the November 20, 2014 minutes. On a motion by Dr. M. Adams, and seconded by Mr. Gaines, on the following roll call vote, the Board voted to approve the November 20, 2014 regular meeting minutes.

**AYE:** Dr. M. Adams, Mr. Gaines, Mr. Sullivan

The motion carried.

Mr. Sullivan called for a motion and a second to approve the December 9, 2014 minutes. On a motion by Dr. M. Adams, and seconded by Mr. Gaines, on the following roll call vote, the Board voted to approve the December 9, 2014 regular meeting minutes.

**AYE:** Dr. M. Adams, Mr. Gaines, Mr. Sullivan

The motion carried.

**STUDENT/STAFF RECOGNITIONS**

Student honorees who participated in the 2014 Mayor Slay Holiday Card Design contest were recognized this meeting. The winners were Olivia Matthews, 4<sup>th</sup> grade student at Kennard CJA, 1<sup>st</sup> place winner, Gabriel Edwards, 3<sup>rd</sup> grade student at Woerner Elementary was the 1<sup>st</sup> Runner Up; and Benjamin Susic, 4<sup>th</sup> grader at Buder Elementary was the 2<sup>nd</sup> Runner Up. Honorable mentions

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honorees were Isabela Von Rohr, 4<sup>th</sup> grader at Kennard CJA; Teyonna Coleman, 3<sup>rd</sup> grader at Peabody Elementary and Loris Berisha, 3<sup>rd</sup> grader at Woerner Elementary.

### **PUBLIC COMMENTS**

Sandra Love and Michelle Sherrell, Southwest Foodservice Excellence (Southwest) foodservice employees shared comments of a nature they believe is unfair treatment by Southwest towards its foodservice workers. Ms. Love stated at the inception of Southwest benefits were cut, restored after 90 days but not to all workers. Some employees who began their employment under the District have 20 year of services and benefits were cut. She continued. Two weeks ago some workers did not get paid and some are still due pay from the Christmas/New Year holidays. Lead positions were not posted. Temporary hires were brought in. She asked the Board for help.

Ms. Sherrell echoed Ms. Love's comments. For the year and half Southwest has been over foodservice, work hours and benefits have been a continuous battle. In December 2014 employee work hours were reduced amending their benefit status. She stated employees did not receive a notice of the forthcoming change. Southwest added temporary labor to do the work that current workers would normally do. She stated St. Louis Public Schools is taking away things they have actively earned through tenure. She asked the Board to monitor Southwest and its treatment of its employees because Southwest is not a good representation of the District.

Ms. Bonnie Reece, Executive Director of St. Louis Transitional Hope House (Hope House) shared comments about the one mile radius requirement to be transportation eligible. Hope House is a transitional housing program that supports homeless families to regain independence and stability in the community. Hope House currently has 23 students who attend Laclede School with 21 of the 23 not being transportation eligible. Ms. Reece stated a bus transports some Hope House middle school students to Langston along with two students to Laclede, and believes it's appropriate for the 21 other students to receive transportation services as well. Ms. Reece asked the Board to ponder the nature of services Hope House offers and those alike, and look at the impeding factors that affect students and their families in lieu of distance from one point to another.

### **SUPERINTENDENT'S REPORT**

#### **INFORMATIONAL ITEMS:**

- A brief overview of the District's Annual Audit for the year ended June 30, 2014 was presented by Mr. Clifton Berry, member of the Audit Committee (on behalf of Mr. Harry Rich, Chairman) and Mr. Jeff Winter and Mary Kay Lofgren of Rubin Brown. The audit is a review of the District's financial statements and compliance with laws and regulations as it applies to federal and state bodies.

Mr. Berry provided the initial comments. He stated District management made significant improvements in preparation, readiness and accomplishment showing consistency over the years. Management made improvements in

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spite of ongoing staff turnover. The 2014 audit has a substantial number of lower negative findings. There was a material weakness concerning Financial Controls in terms of inadequate resources for timely monthly reporting reconciliations and controls. Federal Compliance findings reported a number of documentation issues at the point of service.

Mr. Winter was in agreement that significant improvements were notices and less findings reported, but as the report notes, there's still work to be done. There's one modified opinion in regards to state compliance in connection with the Transportation program. There were substantial reconciling differences and documentation issues in the finding. State compliance matters such as attendance, pupil accounting, budgetary and disbursement procedures were clean unmodified opinions. There is continued improvement in budgetary practices and controlling of expenditures. The fund balance is growing.

Mrs. Lofgren reported on the Federal Compliance findings. Based on the single audit report there were no materials weakness noted for this year. There were 6 single audit findings for 2014 as opposed to 10 last year. Best practices were also noted that the District should consider continuing as it moves forward to improve its financial operations and activities.

- Mrs. Angie Banks, Interim Chief Financial Officer/Treasurer reported on the FY 2014-2015 second quarter financials. The 2014 audit identified an adjustment in Medicaid reporting that resulted in a half million dollar decrease in revenues and a half million dollar increase in expenditures thereby reducing the annual surplus to 7.5M. The 2013-2014 unaudited results reported were 290.5M (290M) in revenues, 282.0M (282.5) in expenditures with an annual surplus of 8.5M (7.5M).

The 2015 quarter one revenues were 23.9M, expenditures 48.2M with a surplus of -24.3M. Quarter two local revenues were up due to receipt of the December 2014 property taxes. State revenues for quarter two was down some because of Charter school payments. Expenditures were pretty much in line. The second quarter projections for 2015 noted 280.0M in revenues, expenditures at 291.6M and a surplus at 11.6M.

These reports can be viewed in their entirety on the District's website.

BUSINESS ITEM(S) – CONSENT AGENDA:

Mr. Sullivan called for a motion and a second to approve Resolution Numbers 01-22-15-01 through 01-22-15-08. On a motion by Dr. M. Adams, and seconded by Mr. Gaines on the following roll call vote, the Board voted to approve Resolution Numbers 01-22-15-01 through 01-22-15-08.

**AYE:** Dr. M. Adams, Mr. Gaines, Mr. Sullivan

The motion carried.

**(01-22-15-01)** To approve the A+ Schools Program Partnership Plan and accept the A+ Schools Annual Report for the 2014 -2015 School Year.

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**(01-22-15-02)** To approve a contract renewal with BTU, LLC to provide E-Rate consulting services for the period February 1, 2015 through January 31, 2016 at a cost not to exceed \$86,184.00.

**(01-22-15-03)** To approve a contract renewal with Emerald Data Solutions for the web-based Governance Document Management System (BoardDocs) for the period February 1, 2015 through January 31, 2016 at a cost not to exceed \$9,000.

**(01-22-15-04)** To approve a Memorandum of Understanding with the American Federation of Teachers - St. Louis, Local 420 to support the development and implementation of a Community Learning Center at Oak Hill Elementary for the period January 23, 2015 through June 30, 2015.

**(01-22-15-05)** To approve a Memorandum of Understanding with the St. Louis City Justice Center to provide a Homebound Teacher to teach core academics to incarcerated St. Louis Public Schools' students under age 17 for the period January 23, 2015 through June 30, 2015.

**(01-22-15-06)** To approve a sole source purchase of 300 ST Math site licenses and 1 start Up Subscription from Mind Research Institute at a total combined cost not to exceed \$10,200.00.

**(01-22-15-07)** To approve a sole source purchase of Lexia Core 5 site licenses from Educational Design Solutions at a cost not to exceed \$8,910.00.

**(01-22-15-08)** To approve a sole source purchase of 16 site licenses and 33 Tier II Technical Supports from Human Kinetics for the Fitnessgram software at a total combined cost not to exceed \$16,339.92.

Mr. Sullivan called for a motion and a second to approve Resolution Number 01-22-15-09. On a motion by Dr. M. Adams, and seconded by Mr. Gaines on the following roll call vote, the Board voted to approve Resolution Numbers 01-22-15-09.

**AYE:** Dr. M. Adams, Mr. Gaines, Mr. Sullivan

The motion carried.

**(01-22-15-09)** To accept the Comprehensive Annual Financial Report (CAFR) and the Compliance Report for the Fiscal Year Ended June 30, 2014.

Mr. Sullivan called for a motion and a second to approve Resolution Number 01-22-15-10. On a motion by Dr. M. Adams, and seconded by Mr. Gaines on the following roll call vote, the Board voted to approve Resolution Numbers 01-22-15-10.

**AYE:** Dr. M. Adams, Mr. Gaines, Mr. Sullivan

The motion carried.

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**(01-22-15-10)** To accept the funds from the Missouri Department of Elementary and Secondary Education, through the Missouri Preschool Program in the amount of \$116,720.00. This grant is a one-time award for provisionally accredited and unaccredited school districts for the 2014-2015 school year.

Mr. Sullivan called for a motion and a second to approve Resolution Number 01-22-15-11. On a motion by Dr. M. Adams, and seconded by Mr. Gaines on the following roll call vote, the Board voted to approve Resolution Numbers 01-22-15-11.

**AYE:** Dr. M. Adams, Mr. Gaines, Mr. Sullivan

The motion carried.

**(01-22-15-11)** To approve the amendment of Board Resolution Number 05-29-14-03, a contract with Advanced Elevator, to increase the amount by \$22,029.05 to cover District-wide elevator repairs, inspections and certifications. The Board originally approved \$253,000.00. If approved, the total amount for this contract will be \$275,029.05.

Mr. Sullivan called for a motion and a second to approve Resolution Number 01-22-15-12. On a motion by Dr. M. Adams, and seconded by Mr. Gaines on the following roll call vote, the Board voted to approve Resolution Numbers 01-22-15-12.

**AYE:** Dr. M. Adams, Mr. Gaines, Mr. Sullivan

The motion carried.

**(01-22-15-12)** To approve the amendment of Board Resolution Number 06-26-14-16, a contract with Renaissance Learning, to increase the dollar amount by \$88,793.03. This increase will provide the STAR mathematics assessments, interventions, progress monitoring, and differentiated instructional resources to seven SIG schools (Dunbar, Laclede, Meramec, Nance, Oak Hill, Yeatman-Liddell Preparatory, and Sumner). The Board originally approved \$500,000.00. If approved, the total amount for this contract will be \$588,793.03.

Mr. Sullivan called for a motion and a second to approve Resolution Number 01-22-15-13. On a motion by Dr. M. Adams, and seconded by Mr. Gaines on the following roll call vote, the Board voted to approve Resolution Numbers 01-22-15-13.

**AYE:** Dr. M. Adams, Mr. Gaines, Mr. Sullivan

The motion carried.

**(01-22-15-13)** To approve a contract with Midwest Service Group to perform asbestos abatement services in support of the Window Replacement Project at the KIPP Victory Academy at Mitchell. The work should begin on January 23, 2015 and be completed no later than July 31, 2015, at a cost not to exceed \$63,173.00, which includes a 10% contingency of \$5,743.00. KIPP will reimburse 100% of the total project cost. This resolution is in response to RFP #020-1415.

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Mr. Sullivan called for a motion and a second to approve Resolution Number 01-22-15-14. On a motion by Dr. M. Adams, and seconded by Mr. Gaines on the following roll call vote, the Board voted to approve Resolution Numbers 01-22-15-14.

**AYE:** Dr. M. Adams, Mr. Gaines, Mr. Sullivan

The motion carried.

**(01-22-15-14)** To approve a contract with Interface Construction Corporation to replace all specified windows and exterior doors at the KIPP Victory Academy at Mitchell. The work should begin on January 23, 2015 and be completed no later than July 31, 2015, at a cost not to exceed \$198,000.00, which includes a 10% contingency of \$18,000.00. KIPP will reimburse 100% of the total project costs. This resolution is in response to RFP #014-1415.

Superintendent Adams presented walk on items **01-22-15-15 through 01-22-15-21**.

Mr. Sullivan called for a motion and a second to approve Resolution Number 01-22-15-15. On a motion by Dr. M. Adams, and seconded by Mr. Gaines on the following roll call vote, the Board voted to approve Resolution Numbers 01-22-15-15.

**AYE:** Dr. M. Adams, Mr. Gaines, Mr. Sullivan

The motion carried.

**(01-22-15-15)** To approve and ratify the acceptance of the Community Development Administration grant in the amount of \$85,000. This grant will support the Community Development Education Full Service Schools' Truancy Prevention Program for the calendar January 1, 2015 through December 31, 2015.

Mr. Sullivan called for a motion and a second to approve Resolution Number 01-22-15-16. On a motion by Mr. Gaines, and seconded by Dr. M. Adams on the following roll call vote, the Board voted to approve Resolution Numbers 01-22-15-16.

**AYE:** Dr. M. Adams, Mr. Gaines, Mr. Sullivan

The motion carried.

**(01-22-15-16)** To approve a contract with Kozeny-Wagner Construction for renovation costs to re-commission L'Ouverture Middle School for the 2015-16 school year. The work is scheduled to begin on January 23, 2015 and be completed by July 31, 2015 at a cost not to exceed \$2,154,900.00, which includes a 10% contingency of \$195,900.00. This resolution is in response to RFP #032-1415.

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Mr. Sullivan called for a motion and a second to approve Resolution Number 01-22-15-17. On a motion by Mr. Gaines, and seconded by Dr. M. Adams on the following roll call vote, the Board voted to approve Resolution Numbers 01-22-15-17.

**AYE:** Dr. M. Adams, Mr. Gaines, Mr. Sullivan

The motion carried.

**(01-22-15-17)** To approve a contract with Midwest Service Group to provide lead paint stabilization and asbestos abatement for re-commissioning of L'Ouverture Middle School. The work is scheduled to begin on January 23, 2015 and end on July 31, 2015 at a cost not to exceed \$505,230.00, which includes a 10% contingency of \$45,930.00. This resolution is in response to RFP #038-1415.

Mr. Sullivan called for a motion and a second to approve Resolution Number 01-22-15-18. On a motion by Dr. M. Adams, and seconded by Mr. Gaines on the following roll call vote, the Board voted to approve Resolution Numbers 01-22-15-18.

**AYE:** Dr. M. Adams, Mr. Gaines, Mr. Sullivan

The motion carried.

**(01-22-15-18)** To approve a contract with Mechanical Solutions to provide HVAC mechanical upgrades in support of the re-commissioning of Wyman Elementary School for the Collegiate School of Science and Biomedical (CSMB) for the 2015-16 school year. The work is scheduled to begin on January 23, 2015 and be completed by July 31, 2015 at a cost not to exceed \$1,978,751.50, which includes a 10% contingency of \$179,886.50. This resolution is in response to RFP #024-1415.

Mr. Sullivan called for a motion and a second to approve Resolution Number 01-22-15-19. On a motion by Dr. M. Adams, and seconded by Mr. Gaines on the following roll call vote, the Board voted to approve Resolution Numbers 01-22-15-19.

**AYE:** Dr. M. Adams, Mr. Gaines, Mr. Sullivan

The motion carried.

**(01-22-15-19)** To approve a contract with Demien Construction for renovation costs to re-commission Wyman Elementary School for the Collegiate School of Science and Biomedical (CSMB) for the 2015-16 school year. The work is scheduled to begin on January 23, 2015 and be completed by July 31, 2015 at a cost not to exceed \$3,083,000, which includes a 10% contingency of \$280,300.00. This resolution is in response to RFP #025-1415.



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Mr. Sullivan called for a motion and a second to approve Resolution Number 01-22-15-20. On a motion by Dr. M. Adams, and seconded by Mr. Gaines on the following roll call vote, the Board voted to approve Resolution Numbers 01-22-15-20.

**AYE:** Dr. M. Adams, Mr. Gaines, Mr. Sullivan

The motion carried.

**(01-22-15-20)** To approve a contract with Midwest Service Group to provide the demolition of the HVAC mechanical system, lead paint stabilization and asbestos abatement for the re-commissioning of Wyman Elementary School for Collegiate School of Medicine and Bioscience (CSMB). The work is scheduled to begin on January 23, 2015 and end on July 31, 2015 at a cost not to exceed \$964,194.00, which includes a 10% contingency of \$87,654.00. This resolution is in response to RFP #023-1415.

Mr. Sullivan called for a motion and a second to approve Resolution Number 01-22-15-21. On a motion by Dr. M. Adams, and seconded by Mr. Gaines on the following roll call vote, the Board voted to approve Resolution Numbers 01-22-15-21.

**AYE:** Dr. M. Adams, Mr. Gaines, Mr. Sullivan

The motion carried.

**(01-22-15-21)** To approve a second amendment of a contract with Environmental Consultants under Board Resolution Number 06-06-13-03 to increase the contract by \$343,723.00 to provide oversight for all hazmat abatement activities for the re-commissioning of Wyman Elementary School (for Collegiate School of Medicine and Bioscience), L'Ouverture Middle School and other possible Prop S projects. The Board originally approved a cost of \$2,000,000.00 for this contract at its February 17, 2011 meeting and then amended that approval in the amount of \$500,000.00 per the above Resolution Number 06-06-13-03. If approved, the total cost for the Prop S portion of the contract will now be \$2,843,723.00. The work is scheduled to begin on January 23, 2015 and end on July 31, 2015 at a cost not to exceed \$343,723.00. This resolution is in response to RFP #023-1415 and RFP #038-1415.

### **BOARD MEMBER UPDATE(S)**

None.

### **ADJOURNMENT**

There being no further business before the Board in open session, on a motion by Dr. M. Adams, and seconded by Mr. Gaines on the following roll call vote, the Board voted to adjourn at 7:03PM.

**AYE:** Dr. M. Adams, Mr. Gaines, Mr. Sullivan

The motion passed.